## PSYCHOLOGICAL EVALUATION REPORT (MCAPES-CE)

NAME : BERNARDO C. CAPARAS

REPORT DATE: May 8,2020

COMPANY : INDIAN TEXTILES CO.

TEST DATE : May 8,2020

REASON FOR REFERRAL: To determine his personal qualifications to effectively assume the position of INVENTORY CLERK

#### TESTS ADMINISTERED:

Verbal/Quantitative Test Arithmetic Test

Non-Language Test Personality Trait Test I Filing Test Personality Trait Test II

Checking Test Language Usage Test

#### SUMMARY OF FINDINGS:

BERNARDO C. CAPARAS is a man with general intellectual potentials assessed as above average. Against other office personnel, his mental efficiency is rated slightly above-average, as a whole. Whenever the ability to think in the abstract or to reason with non-verbal symbols is demanded, he appears highly competent. Moderate facility and use of the English language is observed. He has average vocabulary and grammatical precision or usage. He is found comparatively high in his competence to handle mathematical computations. He can very well solve quantitative problems or handle efficiently number tasks in business transactions. When it comes to filing work, he will likely be an outstanding performer. His filing ability is very high. This means he is extremely efficient in storing, maintaining and updating records. His checking ability is very superior, which indicates outstanding competence in clerical tasks that entail a lot of discriminating errors, identifying and classifying correct entries at work.

On his social interaction with other people, he shows moderate interest. His need to relate to others is sufficiently strong. Sufficient initiative to make friends with others is manifested. On the job, his adaptability and flexibility to various social situations or personalities seems to be lower than the average. People should find him usually considerate on the job. He shows adequate level of tact and social grace in relating to others.

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Sufficient concern and desire to be of service and assistance to others, particularly those who may need his help, is exhibited. Although he may assert himself once in a while, he is really more inclined to let others take the lead, and for him to follow. Usually a good subordinate, he readily obeys orders given him. Under most stress situations, he could control quite effectively his moods/temperament, because his emotional stability seems good.

Ordinarily, he will push through with his work, even if not constantly supervised. His initiative to work is generally good. He can sufficiently confront problems, difficulties and challenges in as much as he possesses good self-confidence/assurance. He is somewhat group-dependent in making decisions on the job. In his life or at work, he usually insists on trying to achieve succeed or accomplish worthwhile objectives and goals he sets. Likewise, he shows better energy or vigor and stamina in carrying out office and office-related work or assignments on the job. On difficult or otherwise boring tasks, he reveals an adequate degree of tenacity of purpose, determination and perseverance. Generally, he would be conscientious and responsible in the position, because his dedication to his job is moderately developed.

#### **RECOMMENDATION:**

For the position of INVENTORY CLERK, based on his total qualification rating of 71.18, BERNARDO C. CAPARAS is considered HIGHLY SUITABLE. He is deemed an excellent risk for the position.

LORGENE A. MATA, Ph.D., RPsy

# LAM Personnel Compumetrics Center 59 Don Matias South St., Don Antonio Heights Subd., Diliman, Quezon City (O2) 77443949 & 39312121 (O917)5296133 hr@lampcc.com www.lampcc.com

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### PERSONAL PROFILE CHART

TRAITS	:Very:Low:Bel:Ave:Abv:High:Very: :Low::Ave::Ave::High:
Intellectual potential	X
Intellectual efficiency	XX
Abstract ability	X
Linguistic ability for business	X
Business quantitative skill	X
Filing ability	X
Checking ability	X
Sociability/Extroversiveness	X
Social boldness/aggressiveness	X
Adaptability/Social flexibility	Х
Tactfulness/Social poise	X
Willingness to help others	X
Assertiveness/Need for dominance	XX X
Submission/deference for authorit Emotional stability under pressur	-
Initiative	Y X
Self-confidence	X
Self-reliance	X
Achievement drive	X
Vigor/Energy level	X
Perseverance/Endurance	X
Conscientiousness/Responsibility	X

TOTAL Q-RATING: 71.18

\* LEGEND:

70.00-99.00:Highly Suitable 60.00-69.99:Adequately Suitable

40.00-59.99:Moderately Suitable

35.00-39.99:Minimally Suitable 1.00-34.99 :Unsuitable